Checklist for Module 05

Retain Talent Management 4.0

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**Project Name:** Bridging the gap between VET and business: Modern talent management and analytics 4.0 for SMEs in Europe
**Project Acronym:** Talent 4.0
**Project Number:** 2018-1-AT01-KA202-039242

# Checklist for Module 05- Retain to Talent Management 4.0

* Comprehend what Retention concept is in an organization
* Understand its importance in terns of Org. Culture, Career Development and Employee Alignment objectives.
* Grasp the fact that employee retention is an essential pillar of Talent Management
* Realize the benefits of Employee Retention for SMEs/Organization.
* Understand the Organization Culture
* Analyse the different forms of Employee Alignment with the Organization objectives.
* Identify steps in designing an Organization Culture.
* Work in groups to develop an employee Career Development Plan.
* Become aware of the steps that need to be taken in order to implement an effective Career Development Plan.
* Comprehend the important and role of executives to align organization objectives with employee career plan.
* Familiarize yourself with effective tools and methods to successfully pursue a Strong Organization Culture, Career Development and Employee Alignment.
* Work in groups and explore questions on talent retention found in the worksheets of the module.
* Develop a mock Career development plan for yourself or an employee using the template provided to better understand the process and its different parameters
* Use the templates provided by the Module to plan the retention strategy for your employees

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